



# HIGGINS AREA FIRE PROTECTION DISTRICT

10106 Combie Road Auburn, CA. 95602

Phone: 530-269-2488 – 268-0844

## BOARD of DIRECTORS

**CHUCK SUSZKO**  
Chairman

**BRUCE JONES**  
Vice-Chair

**JANICE BUSCHMANN**  
Treasurer

**RICHARD THICKENS**  
Director

**JOHN BOYKIN**  
Director

## MINUTES

### Meeting of the Board of Directors

Wednesday, December 21, 2022, to take place at 7:00PM in the District Offices  
10106 Combie Road, Auburn, CA.

#### 1. STANDING ORDERS

Call to Order 7 PM

Pledge of Allegiance

Roll Call: All present, including Director Main

Introduction of Staff: J. Tam, G. Beeby, S. Albrecht, T. Harkins, J. Lockett, J. Raigoza, R. Tam,

Members of the public: Christine Boykin

#### 2. CONSENT CALENDAR

A. APPROVAL OF MINUTES

November 16, 2022

B. FINANCIAL REPORTS

November 2022

**Motion: Jones/Boykin 5/0**

#### 3. REPORTS/INFORMATION ITEMS – WILL BE COVERED VERBALLY UNLESS OTHERWISE NOTED

A. CHIEF'S REPORT – Amador 12/12/22 2-0 Staffing  
New Academy - 5 volunteers + 5 from Ophir Hill  
Appreciation Dinner 2/4/23

F. FISCAL COMMITTEE – AD HOC – NA

G. STRATEGIC PLANNING – STANDING – Mtng 1/4/23

H. POLICY COMMITTEE – AD HOC – NA

B. INCIDENT SUMMARY REPORT - Nov

I. CORRESPONDENCE – None

C. PREVENTION/PLANNING REPORT – Status Quo

D. LOCAL 3800 REPORT – Meeting wk of 12/12/22 - Status Quo

E. J.P.A. REPORT – NA

#### 4. PUBLIC COMMENT ON MATTERS NOT ON AGENDA – NA

*PLEASE SEE FOOTNOTES FOR RULES REGARDING PUBLIC COMMENT*

#### 5. PERSONNEL

Laid off seasonals. Anderson and Carpenter were hired for FT positions with GV City Fire.

#### 6. CLOSED SESSION - Meeting closed at 7:15 – Meeting opened at 7:28

*CLOSED Session may be called by the Chairman of the Board if Personnel discussions warrant it (GOVT. CODE SECTION 54957)*

Labor Negotiation - All bargaining units

## 7. NEW BUSINESS

- A. Resolution # 22-23-03 approving MOU for Local 3800** *(Discussion/Action)*  
**Motion: Jones/Boykin 5/0**
- B. Resolution # 22-23-04 approving MOU for Office manager** *(Discussion/Action)*  
**Motion: Buschmann/Thickens 5/0**
- C. Resolution # 22-23-05 approving MOU for Fire Chief** *(Discussion/Action)*  
**Motion: Boykin/Buschmann 5/0**
- D. Resolution # 22-23-06 adopting Pay Chart for 2023 all classes** *(Discussion/Action)*  
**Motion: Jones/Buschmann 5/0**
- F. Appointment of 2023 Director Officers**

BRUCE JONES	JANICE BUSCHMANN	RICHARD THICKENS	CHUCK SUSZKO	MARTY MAIN
Chairman	Vice-Chair	Treasurer	Director	Director

## 8. ANNOUNCEMENTS / GOOD OF THE ORDER – NA *(Discussion)*

## 9. ADJOURNMENT

**Adjourned: 7:38**

**Motion: Jones/Boykin 5/0**

PUBLIC COMMENT: The opportunity of the public to be heard on an item on the agenda shall be provided during the consideration of that item (Govt. Code Section 54954.3) prior to any Board action. The public may address items not on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board during the Public Comment period. While the Board may "briefly respond" to comments or questions from the public, no action may be taken on an item not on the agenda in compliance with Govt. Code Section 54954.3(a) The Chair may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

REGULAR MEETINGS are scheduled the 3rd Wednesday of each month. The public is welcome and encouraged to attend.

\*\*This Agenda was posted 72 hours in advance of the meeting at Higgins Fire Protection District Office, 10106 Combie Rd, Auburn, Ca 95602.

QUESTIONS? Contact Higgins Fire District's Chief at 530-269-2488 for Questions regarding agenda items.