



# HIGGINS AREA FIRE PROTECTION DISTRICT

10106 Combie Road Auburn, CA. 95602

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## BOARD of DIRECTORS

**BRUCE JONES**  
Chairman

**MARTY MAIN**  
Vice-Chair

**SCOTT MILLIGAN**  
Treasurer

**JOHN BOYKIN**  
Director

**CHUCK SUSZKO**  
Director

## MEETING MINUTES

Meeting of the Board of Directors, October 18, 2019 at  
7:00 p.m. in the District Offices, 10106 Combie Road, Auburn, CA.

### 1. STANDING ORDERS

Call to Order, Pledge of Allegiance, Meeting Called to order at 7:00pm by Chairman Jones.  
Roll Call: Directors Jones, Main, Boykin, Suszko, Absent Milligan  
Staff: Chief Good, Capt. Grassl, FF Meadows-Turner, FF Quaintance  
Guests: Jeanette Royal and Margi Janke

Chairman Jones asks that Jeanette Royal and Margi Janke give an update on the Ballot Measure Campaign:

#### **Presentation from Jeanette Royal and Margi Janke regarding the Measure:**

##### **Jeanette:**

Chief filed for the election, still waiting for measure letter

Monitoring our deadlines so they don't get missed

Raised enough funds now that the Measure has qualified (FPPC)

Chief good obtained a map/Jeanette got us a graph/video message being done, all has been donated so no fees for these

We will be having a training on presenting for the measure so that every presentation/messaging will be exactly the same

Presentations scheduled - Upcoming:

October 23 LOP Pinesman

Nov 17 Marty and Margi meeting with the Sierra Knowles Group

Jan 2 Lake of the Pines Sirs

Kroegmans' home on the lake - date pending

Advertising:

Started with the Lake of the Pines News, published the HFD Volunteers Wanted poster (noting that the ad was paid for by the Friends of Higgins for Enhanced Services)

Next one will be our talking points with our logo

The following months we will add more as we get closer to the election

Bruce wanted Jeanette to contact API Marketing regarding printed materials etc. that has proven to be a good resource, they sent over some costing for signs and for mailers.

Slow start with fundraising but have collected from Feb to Aug, about \$444 dollars. We spent \$405

Most everything we have done has been donated

Up to date, from the fundraising event ticket sales, \$4,952.00 is what has been raised. That is not including what was collected today. Right now that covers a mailer. Hoping fundraiser will raise enough to cover our signs - 4x4's, yard signs, handouts, mailers.

Trying to book more face to face with people, little meet and greets with people at their homes.

If flyer is available before holidays, hoping to have it on people's coffee tables.

78 confirmed attendees.

Jeanette: We actually have \$5,020.00 in the account

## 2. CONSENT CALENDAR

**A. APPROVAL OF MINUTES:** September 18, 2019

**B. FINANCIAL REPORTS**

**Motion/Second** Directors Main/Boykin to approve Consent Calendar

**Roll Call: All in favor. Motion Passed. 4-0** Absent Milligan

## 3. REPORTS/INFORMATIONAL ITEMS

**A. CHIEF'S REPORT:** Reviewed verbally by Chief

- Fire Season has not been as busy as last year
- Cal Fire has moved to prepositioning due to weather events; staffed up a reserve engine, staffed a Captain as an division supervisor in case something were to break out
  - They requested to staff up a water tenders, one for each county (3)
- Mark Payne has worked more than our paid staff because there have been 3 assignments here in the last month
- Antonio and Austin went out to get some experience to stations 10, 30, 20, 40
- Pete and engine 23 went on a strike team to So. Cal (Riverside) but they were cancelled at the Grape Vine, OES reassigned them to the Saddle Ridge Complex where they were for 3 days
- Activity has been pretty normal, no woodland fires, vehicle accidents, structure fires
- We need to address both generators at 21, the generator at 23 and eventually the generator at 22
  - The generator at 21 has been here at least 30 years, it is time to replace it.
  - The generators we are looking at are 15 for here and 10 for 23 - auto on/auto off
  - We have public come in wanting to get water, use the power here for dialysis
  - That wattage will run everything - the sewer lift, the jockey pump, the well, all the electronics
  - Looking at taking the funds out of capital replacement, the funds are there to do it
  - The generators are run off of propane
- Went to the Western Nevada County Agencies monthly meeting, Scott was there as well
  - The County has hired a survey company (Poll) and are going to poll the county and come up with a percentage that will dictate whether they will go for consolidation; if it's 62 or lower they will likely not go for consolidation. If it is over 70 then they probably will
  - The polling will be on 400 people throughout the County with the percentages per district based on the percentage of each district's population
  - Once they get that back they will prepare a report concerning how the people voted in the district and, the overall casting
  - Then we will have a Special meeting to get a resolution on the consolidation - wondering if the resolution is legally binding because if our measure passes and we have already signed a resolution in agreement to the consolidation (which is a formal / official document) as to consolidating - I will be discussing it with our legal counsel as well
- Went to a meeting with the retired Chief Tracy from Consumes (she was there when that area consolidated), just Chief's were there
  - She went over how things were when they consolidated, what to address
  - We were asked to bring in some concerns either from the constituents or that the staff had so we made up a list and she put some answers to it (Chief passed out the handout) it is a constant work in progress, email any questions you have to me
  - One of the biggest contenders right now is, what are we going to do with PCF's
    - Everyone understands the importance of having PCF's
    - It is a matter of qualifiers
      - Currently there is a 4 tier qualification system to go from "I can help out in the office as a volunteer or I am going to be a FF1
      - Currently the teaching establishments are revamping the FF1
        - There is less internship
        - They divided it up between FF1 and FF2

- They addressed Auxiliary
  - Some have fundraising that brings in a significant amount of money
    - These districts would retain those monies in the area
- They won't be able to have boots on the ground until 2022/2023 because of the intricacies of the the process
- Their model is to be able to handle two major incidents and a minor (ie: 2 working structure fires and a vehicle accident) and still be able to serve the public
  - A key point will being able to still use volunteers
- Their priority will be to cover the district (before strike teams)

**B. INCIDENT SUMMARY REPORT:** Reviewed verbally by Chief Good

**C. PREVENTION/PLANNING REPORT:** Reviewed verbally by Captain Grassl

**D. LOCAL 3800 REPORT:**

Captain Grassl:

- Have not had a meeting in a while, we just had a meeting and were able to start discussing negotiations
- Would like to open negotiations with the Board in November
- Negotiators this year are Tom Harkins and Joel Tam

Chairman Jones:

Chief will set that up, there will be a couple of Board Members, as usual

**E. JPA REPORT:** None

**F. FISCAL COMMITTEE:** Ad hoc ~ None

**G. STRATEGIC PLANNING:**

**F. FISCAL COMMITTEE – Ad Hoc.:** None

**H. POLICY COMMITTEE:**

Chief Good:

- Meeting in November
- Intends to get the Table of Contents done
- Chief setting up teleconference

**I. CORRESPONDENCE:** Card received from member of the public thanking HFD for their help

**4. PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA:** None

*Please see footnotes for rules regarding public comment.*

**5. PERSONNEL:** None

**6. CLOSED SESSION**

**CLOSED SESSION MAY BE CALLED BY THE CHAIRMAN OF THE BOARD IF PERSONNEL DISCUSSIONS WARRANT IT (GOVT. CODE SECTION 54957)**

**7. NEW BUSINESS:** None

**8. ANNOUNCEMENTS/GOOD OF THE ORDER:** Come to the event at Rincon Del Rio

**9. ADJOURNMENT**

**Motion/Second** Directors Main/Milligan to adjourn

Meeting adjourned at 8:15pm